**KBJA Japan Study Trip**

**May 2019 Preparation & Itinerary\***

**Advance reading/viewing (see “Supplementary Learning” folder)**

Mandatory:

* View NUMMI video “NUMMI.NHK.English” in the shared Dropbox folder. (Tip – you can download it and watch on the flight over to Japan)

Recommended:

* Articles and other videos included in shared folder including:
	+ Tessei Shinkansen Cleaning “7-minute Miracle”
	+ Suggestions of Katie Anderson’s blog posts related to Japan and tour sites
* [“Tree Ring Management”](https://www.amazon.com/Tree-Ring-Management-LIBRARY-Hiroshi-Tsukakoshi-ebook/dp/B00V6E6QZC) (by Ina Foods Chairman Mr. Tsukakoshi)
* Any of the famous Toyota history books such as [“Machine that Changed the World”](https://www.amazon.com/Machine-That-Changed-World-Revolutionizing/dp/0743299795) or [“Lean Thinking”](https://www.amazon.com/Lean-Thinking-Corporation-Revised-Updated/dp/0743249275/ref%3Dpd_sim_0_1/143-0267201-1218918?_encoding=UTF8&pd_rd_i=0743249275&pd_rd_r=09f731e1-54cb-11e9-9d3c-3b8481c1489b&pd_rd_w=Czclp&pd_rd_wg=eRTNL&pf_rd_p=90485860-83e9-4fd9-b838-b28a9b7fda30&pf_rd_r=1RWDWK6470ZAENQP1J46&psc=1&refRID=1RWDWK6470ZAENQP1J46)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Time | Content | Focus Topics | Accommodation  |
| **Sunday****May 12**Note: Isao Yoshino will join us for dinner | afternoon | Arrive and check-into Hilton NagoyaDay on your own. Suggested activities:* [Toyota Commemorative Museum of Industry and Technology](http://www.tcmit.org/english/) – note that there is an English tour @2pm. Short taxi ride from Hilton.
* [Nagoya Castle](https://www.nagoyajo.city.nagoya.jp/en/) – short walk or taxi ride from Hilton
 |  | [Hilton Nagoya](http://www3.hilton.com/en/hotels/japan/hilton-nagoya-NAGHITW/index.html)3-3, SAKAE 1-CHOME, NAGOYA, NAKA-KU460-0008, JAPAN+81-52-212-1111(3 nights) |
| 6pm  | Welcome dinner (included)Meet at Hilton Nagoya and walk over together.  | Get to know each other! |
| **Monday****May 13**Note: Isao Yoshino will join us all day  | By 8am | Breakfast (included) |  |
| 8-9am | Orientation and welcome | IntroductionsReview programCultural orientationDiscussion |
| 9-10:30 | Isao Yoshino - Lecture and discussion on history and leadership at Toyota  | Manager’s role at ToyotaRegional history/context |
| 10:30-11am | Travel by bus |  |
| 11-noon | Lunch at Kura Sushi (included) | Visual systemsPull system / one-piece flowWaste reductionProduction control |
| Noon-12:30 | Travel by bus |  |
| 12:30-2pm | Tsuda Elementary School* Observe lunchtime & school cleaning by children
* Discussion with Tsuda Principal
 | Respect for environment & communityMottainai – regret for wasteStandard work for cleaning and mealsJapanese educational focus |
| 2-3pm | Travel by Bus to Toyota City |  |
| 3-5pm | Isuzu Steel – Toyota Tier 3 supplier* Walk shop floor
* Discussion with Isuzu leader
 | Maintenance training (TPM)Operator trainingSafety & Quality managementHoshin & visual management  |
| 5-6pm | Travel by bus to Hilton Nagoya |  |
| 6-7pm | Discussion  | Reflections on dayPrepare for next day |
| Evening | Dinner on own or join a group dinner (not included) – please advise KA and MT if you would like to join the group dinner. |  |
| **Tuesday****May 14**Note: Isao Yoshino will join us through lunch | Optional | Morning walk/run to local temple before breakfast (weather permitting) | Cultural experience |
| By 8am | Breakfast (included) |  |
| 8-9am | Travel by bus to Toyota City |  |
| 9-11:30 | Mifune – Toyota Tier 2 Supplier* Walk shop floor
* Discussion with Chairman Mr. Umemura
 | Hoshin kanriVisual managementSMEDKanbanMistake-proofingKarakuriKaizen + Employee engagementNew shop layout |
| 11:30-noon | Travel by bus |  |
| Noon-1pm | Lunch (included) |  |
| 1-2pm | Travel by bus |  |
| 2-4pm | Toyota Motor Corporation * Plant tour
* Kaikan museum

\*note – no recording devices permitted\* | Pull systemVisual controlsTeam leadersKanbanKaizenToyota HistorySo much more! |
| 4-5pm | Travel by bus to Hilton Nagoya |  |
| 5:30-6:30 | Discussion |  |
| Evening | Dinner on own or join a group dinner (not included) – please advise KA and MT if you would like to join the group dinner. |  |
| **Wednesday****May 15**Note: Isao Yoshino will join us until depart Ina for Tokyo | Before 7:30 | Breakfast (included) and check-out |  | [Hotel Metropolitan Marunouchi](https://www.hotelmetropolitanmarunouchi.jp/en)1-7-12 Marunouchi Chiyoda Tokyo Japan 100-0005(1 night) |
| 7:30-10am | Travel by bus to Nagano region |  |
| 10-1:30 | Ina Food Industries* Tour
* Discussion with leaders
* Lunch (included) at the Ina gardens
 | Starting with purposeLong-term viewRespect for people and communityInnovationKaizen |
| 1:30-5pm | Travel by bus to Tokyo, plus rest stop to get snacks | Check out visual controls in the bathrooms |
| 5-5:45pm | Check into Hotel Metropolitan & walk to conference room (snacks will be provided) |  |
| 6-8pm | Mr. Teruo Yabe – former President of Tessei Shinkansen Cleaning Company* Lecture and discussion
* Tokyo Station tour with Mr. Yabe
 | “7-minute miracle”Omotenashi (Japanese hospitality / customer service)People engagement |
| Evening | Dinner (not included) on your own – lots of restaurants in the area to explore!  |  |
| **Thursday** **May 16** | By 7:10 | Breakfast (included) and leave bags at bell desk. Take small overnight bag with you. |  | [Ikaho Onsen](http://www.matsumotoro.com/) [Matsumotoro Hotel](http://www.matsumotoro.com/)(1 night) |
| 7:15-7:25 | Walk to Tokyo Station together |  |
| 7:30-9:45 | Travel by Shinkansen and bus to Ashikaga |  |
| 10-noon | [Ashikaga Red Cross Hospital](http://www.ashikaga.jrc.or.jp/en/about/index.html)* Lecture and discussion with Dr. Satoru Komatsumoto, President
* Visit the hospital units
 | Quality and patient safetyKaizen, Quality Circles, and visual boards on hospital unitsPatient satisfactionFacility design |
| 12-12:30 | Travel by bus |  |
| 12:30-1:30 | Lunch (included) – joined by Ms. Noriko Ogura and Ms. Toshiko Kawanami | Enjoy discussion with two wonderful Japanese business leaders |
| 1:30-1:50 | Travel by bus |  |
| 2-4pm | Ogura Metal* Overview
* Walk plant floor
* Discussion with Ms. Noriko Ogura, Vice President
 | 5S – Ashikaga StyleOgura Production SystemTheory of ConstraintsPeople developmentProduction control and visual boardsJoy & revitalization of people and communityFemale leadership |
| 4-5:30 | Travel by bus to Ikaho Onsen (Gunma) |  |
| 5:30-6:30 | Check-in | Experience a traditional Japanese ryokan (guest house) and hospitality |
| 6:30-8:30 | Celebration dinner together (included) and discussion/reflections | Wear your yukata to dinner!  |
| Evening | Optional – onsen and karaoke  | Cultural experience |
| **Friday****May 17**Note: Isao Yoshino will join us for lunch and afternoon | Optional | Morning walk to temple and/or onsen | Cultural experience | [Hotel Metropolitan Marunouchi](https://www.hotelmetropolitanmarunouchi.jp/en)1-7-12 Marunouchi Chiyoda Tokyo Japan 100-0005(1 night) |
| By 8:45 | Breakfast (included) and check-out |  |
| 8:45-9:45 | Travel by bus |  |
| 9:45-10:30 | Daruma temple in Takasaki | Cultural experience |
| 10:30-noon | Travel by bus and Shinkansen to Tokyo |  |
| Noon-1:30 | Lunch (included) and walk to conference room  |  |
| 1:30-5pm | Mr. Isao Yoshino – lecture and discussion on hoshin kanriFinal discussion and reflections led by KA | Hoshin Kanri practicesFinal reflections and take-aways |
| 7pm | Optional group dinner (not included) at [Andy’s Shin Hinamoto](http://www.andysfish.com/Shin-Hinomoto) – and night out in Tokyo!  |  |
| **Saturday****May 18** |  | Check-out of hotel (unless you have booked to stay longer)Travel home |  |

\* Note: itinerary subject to change. Times are estimates and may be adjusted each day.